



# Virtual Western Balkans Steering Platform Meeting 25 November 2020; 09:30 - 12:10 h

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*Participants are kindly requested to follow the **instructions and the netiquette for participation** laid out in the final note below the agenda on p. 2*

*The meeting is scheduled between 09:30 – 12:10. However, participants are kindly asked to reserve 20 additional minutes in their agendas until 12:30 for possible longer discussions.*

**Note for the speakers:** please kindly limit your contribution during the online meeting to 3 minutes; Please also provide any written inputs to [pecarz@zsi.at](mailto:pecarz@zsi.at) and [ulrike.kunze@dlr.de](mailto:ulrike.kunze@dlr.de) by 23 November 2020.

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## AGENDA

- 09:25 - 09:30**      *Technical instructions*  
*International Service Facility*
- 09:30 - 09:45**      **Welcome remarks and introduction**  
Ruta Zarnauskaite, Head of Unit 'Horizon Europe Association', EC DG R&I  
Evelina Santa-Kahle, Federal Ministry of Education and Research, DE Presidency, co-chair  
Oltion Rrumbullaku, Vice Minister, Ministry of Education, Sport and Youth, Albania, co-chair  
DG EAC, DG JRC
- 09:45 - 11:15**      **Feedback and comments on the Joint Declaration on the Western Balkans Agenda on Innovation, Research, Education, Culture, Youth and Sport**  
WB6 (5-7 minutes per WB6)  
EU Member States (10 minutes)  
International Organisations, CEI, RCC, Leopoldina (10 minutes)  
DG R&I, DG EAC, DG JRC, DG NEAR (10 minutes)  
Q&A, general discussion (15 minutes)
- 11:15- 11:20**      *Technical Break*
- 11.20 – 12:00**      **Preparation of Ministerial Meeting on 2 December 2020**  
Presentation of draft agenda and logistics:  
- DG R&I, DG EAC, DG JRC, CECOFORMA (10-15 minutes)  
- Presentation of foresight findings, ISF (7 minutes)  
Q&A, general discussion:  
- WB6 (3 minutes per WB6),  
- EU Member States and International Organisations (3 minutes each)
- 12:00 - 12:10**      **Concluding remarks and next steps**  
Ruta Zarnauskaite, Head of Unit 'Horizon Europe Association', EC DG R&I

# Instructions and netiquette for the meeting

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All participants are kindly invited to follow these simple virtual meeting etiquette rules and tips:

- **Limit meeting distractions and background noise**  
*Distractions make a significant impact on a video conference, please reduce distracting noises in the background and stay engaged*
- **Learn how to mute / unmute your microphone**  
*When you're not talking, it's best to keep your microphone mute*
- **Stick to the schedule**  
*Keep your intervention brief, up to 3 minutes ideally to help stick to the schedule. A timer will be used to help speakers stick to the schedule.*
- **Raise your hand / use the chat line**  
*To ask to intervene, please click on the 'raise your hand' button or communicate your questions via the chat line that is available within the interface*
- **Technical problems /technical test**  
*In case of technical problems during the meeting, you can communicate to the International Service Facility staff through the chat line. On 25 November 2020, you will be able to access the virtual meeting room already at 09:00 for technical tests*

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## Technical aspects / How to participate in the meeting

**VIRTUAL WESTERN BALKANS STEERING PLATFORM MEETING ON R&I**  
(Wednesday, 25. Nov 2020, 09:30 - 12:10 CET)

**Meeting Link:**

<https://intrasoftinternational-ils.my.webex.com/intrasoftinternational-ils.my/j.php?MTID=mb7c5d72d681614f95047495f695a7863>

**Meeting number:** 175 782 4006

Password: JmzpP3H7pw9 (56977347 from phones and video systems)

**Join by video system:** Dial 1757824006@webex.com

You can also dial 62.109.219.4 and enter your meeting number.

**Join by phone:** +44-20-7660-8149 United Kingdom Toll

Access code: 175 782 4006

[Global call-in numbers](#)